

To be completed by Real Estate Manager

Contract Number \_\_\_\_\_

RR Code \_\_\_\_\_

Lessee Code \_\_\_\_\_

Engineer Approval \_\_\_\_\_

Date Approved \_\_\_\_\_



# RailAmerica

Real Estate Department, 7411 Fullerton Street - Suite 110, Jacksonville, FL 32256

## APPLICATION FOR ROADWAY ON RAILROAD PROPERTY OR RAILROAD CROSSING

*Incomplete or Inaccurate Information will delay application request*

### Applicant Data

#### Facility Owner

Complete Name of Applicant to appear on Legal Document:

\_\_\_\_\_

Applicant Mailing Address:

\_\_\_\_\_

\_\_\_\_\_

Applicant overnight Address:

\_\_\_\_\_

\_\_\_\_\_

Applicant Billing Address:

\_\_\_\_\_

\_\_\_\_\_

Applicant FEIN or Social Security Number:

\_\_\_\_\_

Applicant Contact Name & Title:

\_\_\_\_\_

Telephone Number:

\_\_\_\_\_

Fax Number:

\_\_\_\_\_

Email Address:

\_\_\_\_\_

Emergency Contact (in case of derailment or fallen/wire pole etc.):

\_\_\_\_\_

Emergency Telephone Number:

\_\_\_\_\_

Applicant:

Corporation     Partnership     Sole Proprietor     Individual

Municipality     Developer     Other

If other please explain:

\_\_\_\_\_

State of Incorporation or Partnership:

\_\_\_\_\_

#### Contact during Application

##### Process:

Name:

\_\_\_\_\_

Telephone Number:

\_\_\_\_\_

Fax Number:

\_\_\_\_\_

Email Address:

\_\_\_\_\_

## Section 2 - Location Data

Railroad Name: \_\_\_\_\_

Nearest City: \_\_\_\_\_ County: \_\_\_\_\_ State: \_\_\_\_\_

If Crossing Nearest Railroad Mile Post (Required): \_\_\_\_\_

If known Valuation Station: \_\_\_\_\_ If known Latitude/Longitude: \_\_\_\_\_

Quarter, Section, Township & Range: \_\_\_\_\_

Railroad Subdivision: \_\_\_\_\_ US DOT/AAR Crossing Number: \_\_\_\_\_

### Facility Type

Facility Type:  Crossing  Crossing & Roadway  Parallel Roadway  
 New Crossing  Existing Crossing  Relocate  New Roadway  Existing Roadway  Other

Use of Facility  Individual Access  Farm Access  Commercial Access  Construction Access  Public Use  Other  
 Pedestrian Underpass  Pedestrian Underpass  Residential Development  Commercial Development

If use of existing crossing/roadway please provide agreement number: \_\_\_\_\_ If Other or revision to existing facility please explain (Required): \_\_\_\_\_

Is Crossing/Road to be Permanent or Temporary?  Permanent  Temporary If Temporary, Estimate Time Needed: \_\_\_\_\_

Number of Property Owners Crossing/Roadway will serve: \_\_\_\_\_ Number of Trips over Crossing/Roadway Per Day: \_\_\_\_\_

### Crossing Specifications

Width of Crossing on Railroad Right-of-Way: \_\_\_\_\_ Angle Crossing will Cross Tracks: \_\_\_\_\_ (90 degrees preferred)

Length of Crossing on Railroad Right-of-Way: \_\_\_\_\_

Material to be Used: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Roadway Specifications

Width of Roadway on Railroad Right-of-Way:

Distance from Center of Parallel Roadway to Nearest Track: \_\_\_\_\_

Length of Roadway on Railroad Right-of-Way: \_\_\_\_\_

Material to be Used: \_\_\_\_\_

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### Purpose of Crossing/Roadway

General Purpose of Crossing/Roadway: \_\_\_\_\_

If the land accessed by crossing/roadway will be subdivided, please explain in detail: \_\_\_\_\_

Will crossing/roadway be utilized by single or multiple parties? Please explain in detail: \_\_\_\_\_

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### Existing Agreement

Does applicant have another crossing in vicinity?

Yes

No

If so, where: \_\_\_\_\_

If Applicant holds any Existing Agreements List Agreement Numbers and attach copies of each existing Agreement: \_\_\_\_\_

**Plans for proposed installation shall be submitted to and approved by the Railroad and designated engineer before work can begin!! Material and installation are to be in strict**

**If Application is Approved:**

1. Applicant agrees to sign the Railroads standard Crossing or Roadway Agreement, which will provide that the applicant will perform all grading of approach roads and install culvers and gates to meet Railroad engineering standards.
2. To reimburse railroad for any cost incurred by Railroad incident to the installation, maintenance and/or supervision necessitated by the installation, altering pole line if required and removing the crossing or roadway and gates if the crossing is temporary or if the Agreement is later cancelled.
3. To furnish liability insurance as required by Railroad in which applicant will assume all liability for accidents or injuries that arise as a result of this application.
4. Applicant will be responsible for keeping gates closed, rail flange ways free of obstruction and vegetation, cut in all four quadrants. Application will attach a location sketch showing pertinent details and a North arrow.

Upon application approval, applicant agrees to reimburse Railroad for any cost incurred by Railroad incident to the installation, maintenance and/or supervision necessitated by the installation. Applicant further agrees to assume all liability for accidents or injuries that arise as a result of this installation.

Prior to submission, it is recommended that any questions concerning this application should be submitted to the Real Estate Department of Railamerica, Inc. All questions or requests for information submitted by email receive rapid response. Other requests can be made by phone (904) 538-6365, or fax (904) 256-1428. Additional information can also be obtained at our website: [www.railamerica.com](http://www.railamerica.com)

**Mail the application for proposed crossing/roadway in triplicate, along with a non-refundable \$1,000 Application fee, \$1,500 Engineering Review Fee, and a \$1500 Contractor's Access/Occupancy Application Fee in U.S. Funds to:**

Attn: Real Estate Department  
7411 Fullerton St. - Suite 110  
Jacksonville, FL 32256

**Make Check payable to the Railroad in question. W-9 Info available upon request.**

**This section must be completed in full and signed when submitting to the Real Estate Department for processing. Incomplete or Inaccurate Information will delay application request and unsigned applications will be returned to the applicant for signature.**

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
 Phone Number: \_\_\_\_\_ Printed Name: \_\_\_\_\_  
 Fax Number: \_\_\_\_\_ Title: \_\_\_\_\_  
 Contact Email Address: \_\_\_\_\_

***IMPORTANT!***

In order for the application to be complete ALL details pertinent to the proposed installation must be completed in full and submitted along with the following documents and fees:

	# of Copies	Amount Due	Description
<input type="checkbox"/>	3	\$1,000	Completed Road Crossing Application and processing fee.
<input type="checkbox"/>	3	\$1,500	Engineer review fee, plans/drawings, no larger than 11 x 17. If drawings submitted are larger than 11 x 17 applicant will incur additional engineering fees.
<input type="checkbox"/>	3	\$1,500	Completed Contractor's Access/Occupancy Application and Fee.
		<u>\$4,000</u>	

Standard Application processing takes a minimum of approximately 8-12 weeks.

**Entering or working on the railroad right of way or any other railroad property without the permission of the railroad is trespassing and illegal. Violators risk the possibility of serious, even fatal, injury and will be prosecuted.**